

**Mount Waverley Primary School
Yard Duty and Supervision Policy
- Parents and Students**



'Achieving Excellence Together'

2020

Principal: Greg Paine

School Council President: Dean Goble



MOUNT WAVERLEY PRIMARY SCHOOL

Yard Duty and Supervision Policy - Parents and Students

RATIONALE

Mount Waverley Primary School understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

PURPOSE

To ensure MWPS school staff, parents/carers and students understand the supervision and yard duty responsibilities.

POLICY GUIDELINES

The Mount Waverley Primary School (MWPS) Onsite Student Supervision Policy will be in accordance with the Department Guidelines.

Teaching staff, CRT'S (Casual Relief Teachers) and Education Support Staff participate in the MWPS yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

Staff are rostered on for yard duty before school, during recess, lunch and after school. School grounds are supervised before school at 8:45am - 9.00am. After school, staff supervise at 3.30pm - 3.45pm. Students on the school grounds outside these times will **not** be supervised (unless they attending the before or after school care program/Camp Australia Program or a pre-arranged supervised extracurricular activity).

Parents/carers are requested to ensure that students do not arrive early or stay late after school unless they are attending before or after school care, or a school based pre-arranged supervised activity (such as year level event, rehearsal, whole school special event night or sports event).

MWPS has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:

- Camps and excursions
- First Aid
- Grounds management and tree maintenance
- Student private property.

School staff, parents and students are encouraged to speak to the Principal, if you have any concerns about potential risks at our school, or our duty of care obligations.

DOCUMENTS RELATING TO THIS POLICY

- School Policy and Advisory Guide:
 - [Supervision](#)
 - [Duty of Care](#)
 - [Child Safe Standards](#)
 - [Visitors in Schools](#)
 - MWPS Yard Duty and Onsite Supervision Policy

EVALUATION

This policy was developed in 2020 and is scheduled for review in 2021.

Policy Area: Administration and Operations	Tabled at School Council: 2020 November	Next Review: 2021
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